Check-in in the morning and pick-up in the afternoon for all campers will take place inside our Education Pavilion. When you arrive, park on the west side of the venue, in Lot A. You will enter through Gate 2, proceed down the winding walkway (which is mildly steep, so take care!) and through the purple door into the Education Pavilion. Camp staff will be there to further direct you and welcome you to camp! An arrival map is provided at the end of this document.

If you or anyone checking in or picking up your camper have difficulty walking, or are in need of wheelchair access, please contact Andy Pierce at 816-997-1134 or at andy.pierce@kcstarlight.com to make alternate arrangements for arrival and departure.

Check-in:
- On the first day of camp when you arrive, we will introduce ourselves, check your child in by procuring your signature, and present your child with his/her name tag. We will also verify those people who are approved to pick up your child from camp in the afternoon.
- On subsequent days at check-in, you will simply need to provide your initials to check in your child.
- Prior to camp, your child will be assigned to a group with which he/she will spend each camp day. We will advise you of your child’s group name prior to the start of camp. A teaching assistant will be assigned to your child’s group, and will travel with your child throughout the duration of the camp. It is with this teaching assistant that your child will be checked in and picked up each day.

Late Arrivals:
- The camp day will begin promptly at 8:30 a.m. If your child arrives after this time, you will need to park in Lot A and bring him/her through Gate 2, down the path, and into the Education Pavilion via the purple door. For the safety of our campers, this door will be locked during the camp day, so you will need to knock and a camp staff member will greet you. At that point, we will assess where your child’s group is located in the building so that you may sign him/her in with your child’s teaching assistant.

Emergencies:
- If there is an emergency and you need to reach or remove your child from camp during the camp day, please call 816-997-1139 to reach a member of Starlight Theatre’s Education team.

What to Wear:
- Participants should wear comfortable rehearsal attire (similar to a dance class/gym wardrobe), including closed-toe shoes. There should be no flip flops, heels, etc. worn, since campers will be moving/dancing daily in rehearsal and master class sessions. Campers can bring dance/jazz shoes to change into for music/movement sessions if they so desire, but it is not required. We will be inside for the camp day, so the environment will be climate controlled.
What to Bring and What Not to Bring:
- Your child will need to bring a water bottle with his/her name written on it that will remain with your child and be refilled during the course of the day. The bottle will be brought home each night for washing to be returned the next day.
- Please do not send your child with money, valuables, electronic devices, pocket gaming devices, or the like. If your child elects to bring a cell phone, it must be stored away (not on his/her person) and cannot be accessed until the conclusion of the camp day. Participants are absolutely responsible for any items that they bring to camp. The campers move around a lot during the day, so it is in everyone’s best interest that personal items remain at home.
- Any extra items of clothing (hats, raincoats, etc.), or personal items brought to camp will be the full responsibility of the camper to keep track of throughout the day.

Lunch/Snack:
- Please send your child with a sack lunch or cloth lunch bag with his/her name written on it. Please do not send a hard lunch box as they create storage space issues. Lunches will be kept refrigerated throughout the morning. Campers will not have access to a microwave.
- Please do not send lunch money with your child. Campers will not have an opportunity to purchase food.
- In the morning and afternoon, we will have a designated snack time during which we provide the campers with small snacks and water. It is very important that you listed any allergies/food restrictions for your child at the time of registration. If there is anything that you forgot to mention, please advise Andy Pierce at andy.pierce@kcstarlight.com.

End of Day Pick-up:
- All campers will be ready for pick-up inside the Education Pavilion beginning at 3:30 p.m. Pick-up ends at 3:50 p.m.
- Please note that for your child’s safety, we cannot release a child to a person who is not on the designated list provided at the time of registration. If a person attempting to pick up your child is not listed, we will phone you for verification. If both parents are allowed to pick up their child, they should both be included on the list as well. You will be able to add names to this list at check-in.
- Persons picking up campers must sign them out at the end of the day. No child will be released without being signed out.
- Campers will be instructed that they cannot leave their designated pick-up area until they have been signed out by the person picking them up.

After Care:
- After Care will take place in the Education Pavilion for registered camp participants from 3:50 p.m. to 5:30 p.m. for an additional $15.00 per day. After Care is purchased at the time of the initial online registration.
- When picking up from After Care, park in Lot A, proceed through Gate 2, down the path, and into the Education Pavilion via the purple door. For the safety of our campers, this door will be locked during the camp day, so you will need to knock and a camp staff member will greet you.

Camp Performance:
The camp days will be spent in acting, singing, and dance master classes, working on set, props, and costuming, plus rehearsal for the campers’ performance while adding in technical elements as progress allows. This performance will take place in the Education Pavilion at Starlight Theatre at 3:00 p.m. on Friday, July 21. Family and friends of our campers are invited to attend. The performance is free and tickets are not required. Parking will be available in Lot A of Starlight Theatre (the same lot where you park for camp check-in/pick-up) with spillover parking in the adjacent grass lot should space limitations necessitate its use. Additional information, a parking map, and details will be provided prior to the performance.
**Costuming:**
For the showcase performance, the base costume for all performers will be t-shirts, blue jeans/slacks, and substantial shoes. T-shirts and all other costume pieces/items will be provided by Starlight Theatre. Performers should arrive at camp on Friday, July 21 wearing their blue jeans/slacks, substantial shoes, and a shirt that they will change out of (and into their costume t-shirt) prior to the performance.

**Behavior Expectations:**
To ensure a fun and productive atmosphere and a safe environment, our Education staff has developed a fair and effective behavior management strategy.

Please take the time to review the following expectations with your child prior to the first day of camp. Camp staff will also discuss these expectations with the campers on the first day of camp.

- Respect yourself and all others.
- Pick up after yourself, recycling as you are able.
- Listen to and follow directions from all camp staff.

**Behavior Management:**
The consequences for inappropriate behavior will be administered in the following sequence*:

1. First verbal warning
2. Second verbal warning
3. Third verbal warning/regrouping time - time away from the current activity and discussion about the child’s behavior with a camp staff member**
4. Director of Education calls parent/guardian, and child speaks with parent/guardian about his/her behavior**
5. Director of Education calls parent/guardian and child must go home**

* If a child’s actions are severe enough, steps may be skipped within this sequence.
**Consequences #3, #4 and #5 will be recorded in a written report (available upon request).
Education Pavilion Arrival Map:

Follow the path, indicated below with yellow dots, from Lot A to the Education Pavilion's purple door.